



Northeast Central Ohio Region 5
REGIONAL WORKGROUP MEETINGS
September 18, 2007

COMMUNICATIONS

Present: Dave Randall, Mike Hildreth, Jackie Brinegar, Tim Adams, Bruce Shade, Kathy Coleman

Skype

- Hospitals and PH are still working on distribution
- Need to start working on developing the process/SOGs that will be utilized with the Skype system
- Need to develop a directory of regional Skype addresses; include on the website; distribute at Steering Meeting
- Consider a naming convention to use across the region to promote consistency

IOC Assessment Update

- Bruce is currently entering information into the spreadsheet and continues to verbally contact those who are missing information. Should be completed by the end of September.

Review of Communications Options Matrix

- Matrix was distributed and reviewed. Bruce is going to add HAM radios to the matrix and include websites under internet/email.
- Need to start working on developing the process/SOGs that will be used.
- Consider a Regional Technical Assistance Team that would work across county borders and assist with equipment issues that come up during an event.
- Consider a Regional Communication Unit to coordinate information during an event.
- Look into OPHCS capabilities as far as a computerized emergency notification system.
- Consider doing a "fax drill."
- Need to develop communication plans as part of incident action plans.

Communications Meeting in Washington DC

- There will be a webcast communications meeting held on November 1 in Washington (handout provided).

The next meeting will be held by SKYPE on October 30 at 11:00.

In the event that it's not possible to hold the meeting by Skype, MedCentral's conference bridge will be used. Bruce will advise.