MASS DISPENSING WORKGROUP

Present: Suzanne Albury, Judy Tornabene, Susan Kovach, Joe DiOrio, Linda Ewing, Jean Daniel, Rita Spahlinger, Jessica Miles, Justin Bechtel, Lisa Strebler, Diane Thompson, Amy Ascani, Kelly Englehart, Kerry Kernen, Amy Rine, Dr. McFadden, Vaughn Anderson

Counties represented: Summit, Mahoning, Trumbull, Tuscarawas, Holmes (via phone), Medina, Portage, and Stark

I. Minutes from 6/26/09 conference call/web interface approved.

II. Introductions were made.

III. Antiviral Discussions:

a. Round robin of all counties present identified what method they were looking at to disseminate antiviral medications: pharmacies and/or PODS
   - Summit: pharmacies
   - Mahoning: pharmacies
   - Trumbull: pharmacies
   - Tuscarawas: pharmacies
   - Medina: pharmacies
   - Stark: PODS
   - Portage: pharmacies
   - Holmes: PODS/hospital

b. Discussion from the group: what documents are they relate to antiviral management could we look to develop regionally, what needs to be done on a local level and what documents are already complete that counties would be willing to share and tweak to make regional. See list below:

c. Regional:
   - Chain of custody: Justin/Kelly to work on
   - Bill of Lading (example): complete (Justin to share with region)
   - Request-re-supply for antivirals: Justin/Kelly to work on
   - Initial request justification form: Justin/Kelly to work on
   - Inventory management form: Kerry/Susan to work on
   - MOU: Kelly will share with region and each county can tweak as they need to based on legal review.

d. Local: Security site plans/SOG's
   - Transportation SOG

IV. Closed PODS Discussions:

a. Kerry shared a hard copy of the Kansas City Closed PODS document that would be used as a public relations tool. Proposed that the region adopt this document and include all counties that would like to be a part of this document development and use. Kerry thought we may be able to use some regional monies to get this printed and use around the region as counties are meeting with potential Closed PODS locations.

b. Kerry will send to Kristi and have her send out with the minutes.

c. Susan/Joe shared that they have been doing a lot with Closed PODS planning. They have met with nursing homes, jails and some businesses and developed a number of documents to use.

d. Discussion surrounded the development of Closed PODS related documents that could be used throughout NECO region. (MOU, inventory management ect…)

e. Dr. McFadden suggested looking at the MOU that was put out by NACCHO the end of last year for Closed PODS. He will send to Kristi.

f. The group decided on the following documents to develop regionally and those that will need to be developed locally:

g. Regionally:
   - Chain of custody: Susan will send to Kerry/Kristi
   - Inventory Management: Susan/Kerry
   - MOU: Kerry

h. Local:
   - Security
   - Transportation

V. H1N1 Discussion:

a. The group had discussions on how best we might be able to approach getting the H1N1 vaccine out to the priority groups through a regional approach. Zone allocations were discussed as well as looking at identifying specific zones as it relates to H1N1 vaccination.

b. Kelly shared a 2007 document from CDC with the identified Tiers for vaccination allocation. The group decided to spend the next several weeks trying to get number for each of these identified categories to gain a sense of how many vaccinations would be needed per county and per tiered group.

c. Diane and Amy will work toward getting definitions for each tiered group so that each county is looking at gathering numbers from the same groups in the same way.

d. Kerry and Susan will work on developing an excel spread sheet to capture the data that is brought in by each county.

e. Kerry will ask Sarah to share plans that the hospitals in the region as to the vaccination with H1N1 to hospital staff to see if hospitals are being consistent across the region.

f. Kerry will ask Kristi to do an assessment of the other Ohio regions to see how they are addressing the prioritization recommendations put forth by CDC and how they are approaching the dissemination of H1N1 within their regions.

g. The group decided that numbers within these categories should be sent to Kristi by August 15th. At this point in time all documents will be sent to each other via email. Follow up meeting will be decided via email to see if we need another meeting or not.

Minutes submitted: Kerry Kernen

MASS DISPENSING WORKGROUP

Present: Suzanne Albury, Judy Tornabene, Susan Kovach, Joe DiOrio, Linda Ewing, Jean Daniel, Rita Spahlinger, Jessica Miles, Justin Bechtel, Lisa Strebler, Diane Thompson, Amy Ascani, Kelly Englehart, Kerry Kernen, Amy Rine, Dr. McFadden, Vaughn Anderson

Counties represented: Summit, Mahoning, Trumbull, Tuscarawas, Holmes (via phone), Medina, Portage, and Stark

I. Minutes from 6/26/09 conference call/web interface approved.

II. Introductions were made.

III. Antiviral Discussions:

a. Round robin of all counties present identified what method they were looking at to disseminate antiviral medications: pharmacies and/or PODS
   - Summit: pharmacies
   - Mahoning: pharmacies
   - Trumbull: pharmacies
   - Tuscarawas: pharmacies
   - Medina: pharmacies
   - Stark: PODS
   - Portage: pharmacies
   - Holmes: PODS/hospital

b. Discussion from the group: what documents are they relate to antiviral management could we look to develop regionally, what needs to be done on a local level and what documents are already complete that counties would be willing to share and tweak to make regional. See list below:

c. Regional:
   - Chain of custody: Justin/Kelly to work on
   - Bill of Lading (example): complete (Justin to share with region)
   - Request-re-supply for antivirals: Justin/Kelly to work on
   - Initial request justification form: Justin/Kelly to work on
   - Inventory management form: Kerry/Susan to work on
   - MOU: Kelly will share with region and each county can tweak as they need to based on legal review.

d. Local: Security site plans/SOG's
   - Transportation SOG

IV. Closed PODS Discussions:

a. Kerry shared a hard copy of the Kansas City Closed PODS document that would be used as a public relations tool. Proposed that the region adopt this document and include all counties that would like to be a part of this document development and use. Kerry thought we may be able to use some regional monies to get this printed and use around the region as counties are meeting with potential Closed PODS locations.

b. Kerry will send to Kristi and have her send out with the minutes.

c. Susan/Joe shared that they have been doing a lot with Closed PODS planning. They have met with nursing homes, jails and some businesses and developed a number of documents to use.

d. Discussion surrounded the development of Closed PODS related documents that could be used throughout NECO region. (MOU, inventory management ect…)

e. Dr. McFadden suggested looking at the MOU that was put out by NACCHO the end of last year for Closed PODS. He will send to Kristi.

f. The group decided on the following documents to develop regionally and those that will need to be developed locally:

g. Regionally:
   - Chain of custody: Susan will send to Kerry/Kristi
   - Inventory Management: Susan/Kerry
   - MOU: Kerry

h. Local:
   - Security
   - Transportation

V. H1N1 Discussion:

a. The group had discussions on how best we might be able to approach getting the H1N1 vaccine out to the priority groups through a regional approach. Zone allocations were discussed as well as looking at identifying specific zones as it relates to H1N1 vaccination.

b. Kelly shared a 2007 document from CDC with the identified Tiers for vaccination allocation. The group decided to spend the next several weeks trying to get number for each of these identified categories to gain a sense of how many vaccinations would be needed per county and per tiered group.

c. Diane and Amy will work toward getting definitions for each tiered group so that each county is looking at gathering numbers from the same groups in the same way.

d. Kerry and Susan will work on developing an excel spread sheet to capture the data that is brought in by each county.

e. Kerry will ask Sarah to share plans that the hospitals in the region as to the vaccination with H1N1 to hospital staff to see if hospitals are being consistent across the region.

f. Kerry will ask Kristi to do an assessment of the other Ohio regions to see how they are addressing the prioritization recommendations put forth by CDC and how they are approaching the dissemination of H1N1 within their regions.

g. The group decided that numbers within these categories should be sent to Kristi by August 15th. At this point in time all documents will be sent to each other via email. Follow up meeting will be decided via email to see if we need another meeting or not.

Minutes submitted: Kerry Kernen

MASS DISPENSING WORKGROUP

Present: Suzanne Albury, Judy Tornabene, Susan Kovach, Joe DiOrio, Linda Ewing, Jean Daniel, Rita Spahlinger, Jessica Miles, Justin Bechtel, Lisa Strebler, Diane Thompson, Amy Ascani, Kelly Englehart, Kerry Kernen, Amy Rine, Dr. McFadden, Vaughn Anderson

Counties represented: Summit, Mahoning, Trumbull, Tuscarawas, Holmes (via phone), Medina, Portage, and Stark

I. Minutes from 6/26/09 conference call/web interface approved.

II. Introductions were made.

III. Antiviral Discussions:

a. Round robin of all counties present identified what method they were looking at to disseminate antiviral medications: pharmacies and/or PODS
   - Summit: pharmacies
   - Mahoning: pharmacies
   - Trumbull: pharmacies
   - Tuscarawas: pharmacies
   - Medina: pharmacies
   - Stark: PODS
   - Portage: pharmacies
   - Holmes: PODS/hospital

b. Discussion from the group: what documents are they relate to antiviral management could we look to develop regionally, what needs to be done on a local level and what documents are already complete that counties would be willing to share and tweak to make regional. See list below:

c. Regional:
   - Chain of custody: Justin/Kelly to work on
   - Bill of Lading (example): complete (Justin to share with region)
   - Request-re-supply for antivirals: Justin/Kelly to work on
   - Initial request justification form: Justin/Kelly to work on
   - Inventory management form: Kerry/Susan to work on
   - MOU: Kelly will share with region and each county can tweak as they need to based on legal review.

d. Local: Security site plans/SOG's
   - Transportation SOG

IV. Closed PODS Discussions:

a. Kerry shared a hard copy of the Kansas City Closed PODS document that would be used as a public relations tool. Proposed that the region adopt this document and include all counties that would like to be a part of this document development and use. Kerry thought we may be able to use some regional monies to get this printed and use around the region as counties are meeting with potential Closed PODS locations.

b. Kerry will send to Kristi and have her send out with the minutes.

c. Susan/Joe shared that they have been doing a lot with Closed PODS planning. They have met with nursing homes, jails and some businesses and developed a number of documents to use.

d. Discussion surrounded the development of Closed PODS related documents that could be used throughout NECO region. (MOU, inventory management ect…)

e. Dr. McFadden suggested looking at the MOU that was put out by NACCHO the end of last year for Closed PODS. He will send to Kristi.

f. The group decided on the following documents to develop regionally and those that will need to be developed locally:

g. Regionally:
   - Chain of custody: Susan will send to Kerry/Kristi
   - Inventory Management: Susan/Kerry
   - MOU: Kerry

h. Local:
   - Security
   - Transportation

V. H1N1 Discussion:

a. The group had discussions on how best we might be able to approach getting the H1N1 vaccine out to the priority groups through a regional approach. Zone allocations were discussed as well as looking at identifying specific zones as it relates to H1N1 vaccination.

b. Kelly shared a 2007 document from CDC with the identified Tiers for vaccination allocation. The group decided to spend the next several weeks trying to get number for each of these identified categories to gain a sense of how many vaccinations would be needed per county and per tiered group.

c. Diane and Amy will work toward getting definitions for each tiered group so that each county is looking at gathering numbers from the same groups in the same way.

d. Kerry and Susan will work on developing an excel spread sheet to capture the data that is brought in by each county.

e. Kerry will ask Sarah to share plans that the hospitals in the region as to the vaccination with H1N1 to hospital staff to see if hospitals are being consistent across the region.

f. Kerry will ask Kristi to do an assessment of the other Ohio regions to see how they are addressing the prioritization recommendations put forth by CDC and how they are approaching the dissemination of H1N1 within their regions.

g. The group decided that numbers within these categories should be sent to Kristi by August 15th. At this point in time all documents will be sent to each other via email. Follow up meeting will be decided via email to see if we need another meeting or not.

Minutes submitted: Kerry Kernen

MASS DISPENSING WORKGROUP

Present: Suzanne Albury, Judy Tornabene, Susan Kovach, Joe DiOrio, Linda Ewing, Jean Daniel, Rita Spahlinger, Jessica Miles, Justin Bechtel, Lisa Strebler, Diane Thompson, Amy Ascani, Kelly Englehart, Kerry Kernen, Amy Rine, Dr. McFadden, Vaughn Anderson

Counties represented: Summit, Mahoning, Trumbull, Tuscarawas, Holmes (via phone), Medina, Portage, and Stark

I. Minutes from 6/26/09 conference call/web interface approved.

II. Introductions were made.

III. Antiviral Discussions:

a. Round robin of all counties present identified what method they were looking at to disseminate antiviral medications: pharmacies and/or PODS
   - Summit: pharmacies
   - Mahoning: pharmacies
   - Trumbull: pharmacies
   - Tuscarawas: pharmacies
   - Medina: pharmacies
   - Stark: PODS
   - Portage: pharmacies
   - Holmes: PODS/hospital

b. Discussion from the group: what documents are they relate to antiviral management could we look to develop regionally, what needs to be done on a local level and what documents are already complete that counties would be willing to share and tweak to make regional. See list below:

c. Regional:
   - Chain of custody: Justin/Kelly to work on
   - Bill of Lading (example): complete (Justin to share with region)
   - Request-re-supply for antivirals: Justin/Kelly to work on
   - Initial request justification form: Justin/Kelly to work on
   - Inventory management form: Kerry/Susan to work on
   - MOU: Kelly will share with region and each county can tweak as they need to based on legal review.

d. Local: Security site plans/SOG's
   - Transportation SOG

IV. Closed PODS Discussions:

a. Kerry shared a hard copy of the Kansas City Closed PODS document that would be used as a public relations tool. Proposed that the region adopt this document and include all counties that would like to be a part of this document development and use. Kerry thought we may be able to use some regional monies to get this printed and use around the region as counties are meeting with potential Closed PODS locations.

b. Kerry will send to Kristi and have her send out with the minutes.

c. Susan/Joe shared that they have been doing a lot with Closed PODS planning. They have met with nursing homes, jails and some businesses and developed a number of documents to use.

d. Discussion surrounded the development of Closed PODS related documents that could be used throughout NECO region. (MOU, inventory management ect…)

e. Dr. McFadden suggested looking at the MOU that was put out by NACCHO the end of last year for Closed PODS. He will send to Kristi.

f. The group decided on the following documents to develop regionally and those that will need to be developed locally:

g. Regionally:
   - Chain of custody: Susan will send to Kerry/Kristi
   - Inventory Management: Susan/Kerry
   - MOU: Kerry

h. Local:
   - Security
   - Transportation

V. H1N1 Discussion:

a. The group had discussions on how best we might be able to approach getting the H1N1 vaccine out to the priority groups through a regional approach. Zone allocations were discussed as well as looking at identifying specific zones as it relates to H1N1 vaccination.

b. Kelly shared a 2007 document from CDC with the identified Tiers for vaccination allocation. The group decided to spend the next several weeks trying to get number for each of these identified categories to gain a sense of how many vaccinations would be needed per county and per tiered group.

c. Diane and Amy will work toward getting definitions for each tiered group so that each county is looking at gathering numbers from the same groups in the same way.

d. Kerry and Susan will work on developing an excel spread sheet to capture the data that is brought in by each county.

e. Kerry will ask Sarah to share plans that the hospitals in the region as to the vaccination with H1N1 to hospital staff to see if hospitals are being consistent across the region.

f. Kerry will ask Kristi to do an assessment of the other Ohio regions to see how they are addressing the prioritization recommendations put forth by CDC and how they are approaching the dissemination of H1N1 within their regions.

g. The group decided that numbers within these categories should be sent to Kristi by August 15th. At this point in time all documents will be sent to each other via email. Follow up meeting will be decided via email to see if we need another meeting or not.

Minutes submitted: Kerry Kernen

MASS DISPENSING WORKGROUP

Present: Suzanne Albury, Judy Tornabene, Susan Kovach, Joe DiOrio, Linda Ewing, Jean Daniel, Rita Spahlinger, Jessica Miles, Justin Bechtel, Lisa Strebler, Diane Thompson, Amy Ascani, Kelly Englehart, Kerry Kernen, Amy Rine, Dr. McFadden, Vaughn Anderson

Counties represented: Summit, Mahoning, Trumbull, Tuscarawas, Holmes (via phone), Medina, Portage, and Stark

I. Minutes from 6/26/09 conference call/web interface approved.

II. Introductions were made.

III. Antiviral Discussions:

a. Round robin of all counties present identified what method they were looking at to disseminate antiviral medications: pharmacies and/or PODS
   - Summit: pharmacies
   - Mahoning: pharmacies
   - Trumbull: pharmacies
   - Tuscarawas: pharmacies
   - Medina: pharmacies
   - Stark: PODS
   - Portage: pharmacies
   - Holmes: PODS/hospital

b. Discussion from the group: what documents are they relate to antiviral management could we look to develop regionally, what needs to be done on a local level and what documents are already complete that counties would be willing to share and tweak to make regional. See list below:

c. Regional:
   - Chain of custody: Justin/Kelly to work on
   - Bill of Lading (example): complete (Justin to share with region)
   - Request-re-supply for antivirals: Justin/Kelly to work on
   - Initial request justification form: Justin/Kelly to work on
   - Inventory management form: Kerry/Susan to work on
   - MOU: Kelly will share with region and each county can tweak as they need to based on legal review.

d. Local: Security site plans/SOG's
   - Transportation SOG

IV. Closed PODS Discussions:

a. Kerry shared a hard copy of the Kansas City Closed PODS document that would be used as a public relations tool. Proposed that the region adopt this document and include all counties that would like to be a part of this document development and use. Kerry thought we may be able to use some regional monies to get this printed and use around the region as counties are meeting with potential Closed PODS locations.

b. Kerry will send to Kristi and have her send out with the minutes.

c. Susan/Joe shared that they have been doing a lot with Closed PODS planning. They have met with nursing homes, jails and some businesses and developed a number of documents to use.

d. Discussion surrounded the development of Closed PODS related documents that could be used throughout NECO region. (MOU, inventory management ect…)

e. Dr. McFadden suggested looking at the MOU that was put out by NACCHO the end of last year for Closed PODS. He will send to Kristi.

f. The group decided on the following documents to develop regionally and those that will need to be developed locally:

g. Regionally:
   - Chain of custody: Susan will send to Kerry/Kristi
   - Inventory Management: Susan/Kerry
   - MOU: Kerry

h. Local:
   - Security
   - Transportation

V. H1N1 Discussion:

a. The group had discussions on how best we might be able to approach getting the H1N1 vaccine out to the priority groups through a regional approach. Zone allocations were discussed as well as looking at identifying specific zones as it relates to H1N1 vaccination.

b. Kelly shared a 2007 document from CDC with the identified Tiers for vaccination allocation. The group decided to spend the next several weeks trying to get number for each of these identified categories to gain a sense of how many vaccinations would be needed per county and per tiered group.

c. Diane and Amy will work toward getting definitions for each tiered group so that each county is looking at gathering numbers from the same groups in the same way.

d. Kerry and Susan will work on developing an excel spread sheet to capture the data that is brought in by each county.

e. Kerry will ask Sarah to share plans that the hospitals in the region as to the vaccination with H1N1 to hospital staff to see if hospitals are being consistent across the region.

f. Kerry will ask Kristi to do an assessment of the other Ohio regions to see how they are addressing the prioritization recommendations put forth by CDC and how they are approaching the dissemination of H1N1 within their regions.

g. The group decided that numbers within these categories should be sent to Kristi by August 15th. At this point in time all documents will be sent to each other via email. Follow up meeting will be decided via email to see if we need another meeting or not.

Minutes submitted: Kerry Kernen

MASS DISPENSING WORKGROUP

Present: Suzanne Albury, Judy Tornabene, Susan Kovach, Joe DiOrio, Linda Ewing, Jean Daniel, Rita Spahlinger, Jessica Miles, Justin Bechtel, Lisa Strebler, Diane Thompson, Amy Ascani, Kelly Englehart, Kerry Kernen, Amy Rine, Dr. McFadden, Vaughn Anderson

Counties represented: Summit, Mahoning, Trumbull, Tuscarawas, Holmes (via phone), Medina, Portage, and Stark

I. Minutes from 6/26/09 conference call/web interface approved.

II. Introductions were made.

III. Antiviral Discussions:

a. Round robin of all counties present identified what method they were looking at to disseminate antiviral medications: pharmacies and/or PODS
   - Summit: pharmacies
   - Mahoning: pharmacies
   - Trumbull: pharmacies
   - Tuscarawas: pharmacies
   - Medina: pharmacies
   - Stark: PODS
   - Portage: pharmacies
   - Holmes: PODS/hospital

b. Discussion from the group: what documents are they relate to antiviral management could we look to develop regionally, what needs to be done on a local level and what documents are already complete that counties would be willing to share and tweak to make regional. See list below:

c. Regional:
   - Chain of custody: Justin/Kelly to work on
   - Bill of Lading (example): complete (Justin to share with region)
   - Request-re-supply for antivirals: Justin/Kelly to work on
   - Initial request justification form: Justin/Kelly to work on
   - Inventory management form: Kerry/Susan to work on
   - MOU: Kelly will share with region and each county can tweak as they need to based on legal review.

d. Local: Security site plans/SOG's
   - Transportation SOG

IV. Closed PODS Discussions:

a. Kerry shared a hard copy of the Kansas City Closed PODS document that would be used as a public relations tool. Proposed that the region adopt this document and include all counties that would like to be a part of this document development and use. Kerry thought we may be able to use some regional monies to get this printed and use around the region as counties are meeting with potential Closed PODS locations.

b. Kerry will send to Kristi and have her send out with the minutes.

c. Susan/Joe shared that they have been doing a lot with Closed PODS planning. They have met with nursing homes, jails and some businesses and developed a number of documents to use.

d. Discussion surrounded the development of Closed PODS related documents that could be used throughout NECO region. (MOU, inventory management ect…)

e. Dr. McFadden suggested looking at the MOU that was put out by NACCHO the end of last year for Closed PODS. He will send to Kristi.

f. The group decided on the following documents to develop regionally and those that will need to be developed locally:

g. Regionally:
   - Chain of custody: Susan will send to Kerry/Kristi
   - Inventory Management: Susan/Kerry
   - MOU: Kerry

h. Local:
   - Security
   - Transportation

V. H1N1 Discussion:

a. The group had discussions on how best we might be able to approach getting the H1N1 vaccine out to the priority groups through a regional approach. Zone allocations were discussed as well as looking at identifying specific zones as it relates to H1N1 vaccination.

b. Kelly shared a 2007 document from CDC with the identified Tiers for vaccination allocation. The group decided to spend the next several weeks trying to get number for each of these identified categories to gain a sense of how many vaccinations would be needed per county and per tiered group.

c. Diane and Amy will work toward getting definitions for each tiered group so that each county is looking at gathering numbers from the same groups in the same way.

d. Kerry and Susan will work on developing an excel spread sheet to capture the data that is brought in by each county.

e. Kerry will ask Sarah to share plans that the hospitals in the region as to the vaccination with H1N1 to hospital staff to see if hospitals are being consistent across the region.

f. Kerry will ask Kristi to do an assessment of the other Ohio regions to see how they are addressing the prioritization recommendations put forth by CDC and how they are approaching the dissemination of H1N1 within their regions.

g. The group decided that numbers within these categories should be sent to Kristi by August 15th. At this point in time all documents will be sent to each other via email. Follow up meeting will be decided via email to see if we need another meeting or not.

Minutes submitted: Kerry Kernen

MASS DISPENSING WORKGROUP

Present: Suzanne Albury, Judy Tornabene, Susan Kovach, Joe DiOrio, Linda Ewing, Jean Daniel, Rita Spahlinger, Jessica Miles, Justin Bechtel, Lisa Strebler, Diane Thompson, Amy Ascani, Kelly Englehart, Kerry Kernen, Amy Rine, Dr. McFadden, Vaughn Anderson

Counties represented: Summit, Mahoning, Trumbull, Tuscarawas, Holmes (via phone), Medina, Portage, and Stark

I. Minutes from 6/26/09 conference call/web interface approved.

II. Introductions were made.

III. Antiviral Discussions:

a. Round robin of all counties present identified what method they were looking at to disseminate antiviral medications: pharmacies and/or PODS
   - Summit: pharmacies
   - Mahoning: pharmacies
   - Trumbull: pharmacies
   - Tuscarawas: pharmacies
   - Medina: pharmacies
   - Stark: PODS
   - Portage: pharmacies
   - Holmes: PODS/hospital

b. Discussion from the group: what documents are they relate to antiviral management could we look to develop regionally, what needs to be done on a local level and what documents are already complete that counties would be willing to share and tweak to make regional. See list below:

c. Regional:
   - Chain of custody: Justin/Kelly to work on
   - Bill of Lading (example): complete (Justin to share with region)
   - Request-re-supply for antivirals: Justin/Kelly to work on
   - Initial request justification form: Justin/Kelly to work on
   - Inventory management form: Kerry/Susan to work on
   - MOU: Kelly will share with region and each county can tweak as they need to based on legal review.

d. Local: Security site plans/SOG's
   - Transportation SOG

IV. Closed PODS Discussions:

a. Kerry shared a hard copy of the Kansas City Closed PODS document that would be used as a public relations tool. Proposed that the region adopt this document and include all counties that would like to be a part of this document development and use. Kerry thought we may be able to use some regional monies to get this printed and use around the region as counties are meeting with potential Closed PODS locations.

b. Kerry will send to Kristi and have her send out with the minutes.

c. Susan/Joe shared that they have been doing a lot with Closed PODS planning. They have met with nursing homes, jails and some businesses and developed a number of documents to use.

d. Discussion surrounded the development of Closed PODS related documents that could be used throughout NECO region. (MOU, inventory management ect…)

e. Dr. McFadden suggested looking at the MOU that was put out by NACCHO the end of last year for Closed PODS. He will send to Kristi.

f. The group decided on the following documents to develop regionally and those that will need to be developed locally:

g. Regionally:
   - Chain of custody: Susan will send to Kerry/Kristi
   - Inventory Management: Susan/Kerry
   - MOU: Kerry

h. Local:
   - Security
   - Transportation

V. H1N1 Discussion:

a. The group had discussions on how best we might be able to approach getting the H1N1 vaccine out to the priority groups through a regional approach. Zone allocations were discussed as well as looking at identifying specific zones as it relates to H1N1 vaccination.

b. Kelly shared a 2007 document from CDC with the identified Tiers for vaccination allocation. The group decided to spend the next several weeks trying to get number for each of these identified categories to gain a sense of how many vaccinations would be needed per county and per tiered group.

c. Diane and Amy will work toward getting definitions for each tiered group so that each county is looking at gathering numbers from the same groups in the same way.

d. Kerry and Susan will work on developing an excel spread sheet to capture the data that is brought in by each county.

e. Kerry will ask Sarah to share plans that the hospitals in the region as to the vaccination with H1N1 to hospital staff to see if hospitals are being consistent across the region.

f. Kerry will ask Kristi to do an assessment of the other Ohio regions to see how they are addressing the prioritization recommendations put forth by CDC and how they are approaching the dissemination of H1N1 within their regions.

g. The group decided that numbers within these categories should be sent to Kristi by August 15th. At this point in time all documents will be sent to each other via email. Follow up meeting will be decided via email to see if we need another meeting or not.

Minutes submitted: Kerry Kernen

MASS DISPENSING WORKGROUP

Present: Suzanne Albury, Judy Tornabene, Susan Kovach, Joe DiOrio, Linda Ewing, Jean Daniel, Rita Spahlinger, Jessica Miles, Justin Bechtel, Lisa Strebler, Diane Thompson, Amy Ascani, Kelly Englehart, Kerry Kernen, Amy Rine, Dr. McFadden, Vaughn Anderson

Counties represented: Summit, Mahoning, Trumbull, Tuscarawas, Holmes (via phone), Medina, Portage, and Stark

I. Minutes from 6/26/09 conference call/web interface approved.

II. Introductions were made.

III. Antiviral Discussions:

a. Round robin of all counties present identified what method they were looking at to disseminate antiviral medications: pharmacies and/or PODS
   - Summit: pharmacies
   - Mahoning: pharmacies
   - Trumbull: pharmacies
   - Tuscarawas: pharmacies
   - Medina: pharmacies
   - Stark: PODS
   - Portage: pharmacies
   - Holmes: PODS/hospital

b. Discussion from the group: what documents are they relate to antiviral management could we look to develop regionally, what needs to be done on a local level and what documents are already complete that counties would be willing to share and tweak to make regional. See list below:

c. Regional:
   - Chain of custody: Justin/Kelly to work on
   - Bill of Lading (example): complete (Justin to share with region)
   - Request-re-supply for antivirals: Justin/Kelly to work on
   - Initial request justification form: Justin/Kelly to work on
   - Inventory management form: Kerry/Susan to work on
   - MOU: Kelly will share with region and each county can tweak as they need to based on legal review.

d. Local: Security site plans/SOG's
   - Transportation SOG

IV. Closed PODS Discussions:

a. Kerry shared a hard copy of the Kansas City Closed PODS document that would be used as a public relations tool. Proposed that the region adopt this document and include all counties that would like to be a part of this document development and use. Kerry thought we may be able to use some regional monies to get this printed and use around the region as counties are meeting with potential Closed PODS locations.

b. Kerry will send to Kristi and have her send out with the minutes.

c. Susan/Joe shared that they have been doing a lot with Closed PODS planning. They have met with nursing homes, jails and some businesses and developed a number of documents to use.

d. Discussion surrounded the development of Closed PODS related documents that could be used throughout NECO region. (MOU, inventory management ect…)

e. Dr. McFadden suggested looking at the MOU that was put out by NACCHO the end of last year for Closed PODS. He will send to Kristi.

f. The group decided on the following documents to develop regionally and those that will need to be developed locally:

g. Regionally:
   - Chain of custody: Susan will send to Kerry/Kristi
   - Inventory Management: Susan/Kerry
   - MOU: Kerry

h. Local:
   - Security
   - Transportation

V. H1N1 Discussion:

a. The group had discussions on how best we might be able to approach getting the H1N1 vaccine out to the priority groups through a regional approach. Zone allocations were discussed as well as looking at identifying specific zones as it relates to H1N1 vaccination.

b. Kelly shared a 2007 document from CDC with the identified Tiers for vaccination allocation. The group decided to spend the next several weeks trying to get number for each of these identified categories to gain a sense of how many vaccinations would be needed per county and per tiered group.

c. Diane and Amy will work toward getting definitions for each tiered group so that each county is looking at gathering numbers from the same groups in the same way.

d. Kerry and Susan will work on developing an excel spread sheet to capture the data that is brought in by each county.

e. Kerry will ask Sarah to share plans that the hospitals in the region as to the vaccination with H1N1 to hospital staff to see if hospitals are being consistent across the region.

f. Kerry will ask Kristi to do an assessment of the other Ohio regions to see how they are addressing the prioritization recommendations put forth by CDC and how they are approaching the dissemination of H1N1 within their regions.

g. The group decided that numbers within these categories should be sent to Kristi by August 15th. At this point in time all documents will be sent to each other via email. Follow up meeting will be decided via email to see if we need another meeting or not.

Minutes submitted: Kerry Kernen

MASS DISPENSING WORKGROUP

Present: Suzanne Albury, Judy Tornabene, Susan Kovach, Joe DiOrio, Linda Ewing, Jean Daniel, Rita Spahlinger, Jessica Miles, Justin Bechtel, Lisa Strebler, Diane Thompson, Amy Ascani, Kelly Englehart, Kerry Kernen, Amy Rine, Dr. McFadden, Vaughn Anderson

Counties represented: Summit, Mahoning, Trumbull, Tuscarawas, Holmes (via phone), Medina, Portage, and Stark

I. Minutes from 6/26/09 conference call/web interface approved.

II. Introductions were made.

III. Antiviral Discussions:

a. Round robin of all counties present identified what method they were looking at to disseminate antiviral medications: pharmacies and/or PODS
   - Summit: pharmacies
   - Mahoning: pharmacies
   - Trumbull: pharmacies
   - Tuscarawas: pharmacies
   - Medina: pharmacies
   - Stark: PODS
   - Portage: pharmacies
   - Holmes: PODS/hospital

b. Discussion from the group: what documents are they relate to antiviral management could we look to develop regionally, what needs to be done on a local level and what documents are already complete that counties would be willing to share and tweak to make regional. See list below:

c. Regional:
   - Chain of custody: Justin/Kelly to work on
   - Bill of Lading (example): complete (Justin to share with region)
   - Request-re-supply for antivirals: Justin/Kelly to work on
   - Initial request justification form: Justin/Kelly to work on
   - Inventory management form: Kerry/Susan to work on
   - MOU: Kelly will share with region and each county can tweak as they need to based on legal review.

d. Local: Security site plans/SOG's
   - Transportation SOG

IV. Closed PODS Discussions:

a. Kerry shared a hard copy of the Kansas City Closed PODS document that would be used as a public relations tool. Proposed that the region adopt this document and include all counties that would like to be a part of this document development and use. Kerry thought we may be able to use some regional monies to get this printed and use around the region as counties are meeting with potential Closed PODS locations.

b. Kerry will send to Kristi and have her send out with the minutes.

c. Susan/Joe shared that they have been doing a lot with Closed PODS planning. They have met with nursing homes, jails and some businesses and developed a number of documents to use.

d. Discussion surrounded the development of Closed PODS related documents that could be used throughout NECO region. (MOU, inventory management ect…)

e. Dr. McFadden suggested looking at the MOU that was put out by NACCHO the end of last year for Closed PODS. He will send to Kristi.

f. The group decided on the following documents to develop regionally and those that will need to be developed locally:

g. Regionally:
   - Chain of custody: Susan will send to Kerry/Kristi
   - Inventory Management: Susan/Kerry
   - MOU: Kerry

h. Local:
   - Security
   - Transportation

V. H1N1 Discussion:

a. The group had discussions on how best we might be able to approach getting the H1N1 vaccine out to the priority groups through a regional approach. Zone allocations were discussed as well as looking at identifying specific zones as it relates to H1N1 vaccination.

b. Kelly shared a 2007 document from CDC with the identified Tiers for vaccination allocation. The group decided to spend the next several weeks trying to get number for each of these identified categories to gain a sense of how many vaccinations would be needed per county and per tiered group.

c. Diane and Amy will work toward getting definitions for each tiered group so that each county is looking at gathering numbers from the same groups in the same way.

d. Kerry and Susan will work on developing an excel spread sheet to capture the data that is brought in by each county.

e. Kerry will ask Sarah to share plans that the hospitals in the region as to the vaccination with H1N1 to hospital staff to see if hospitals are being consistent across the region.

f. Kerry will ask Kristi to do an assessment of the other Ohio regions to see how they are addressing the prioritization recommendations put forth by CDC and how they are approaching the dissemination of H1N1 within their regions.

g. The group decided that numbers within these categories should be sent to Kristi by August 15th. At this point in time all documents will be sent to each other via email. Follow up meeting will be decided via email to see if we need another meeting or not.

Minutes submitted: Kerry Kernen