



**NORTHEAST CENTRAL OHIO REGION 5
PUBLIC HEALTH PLANNING COMMITTEE
DECEMBER 11, 2008**

Attendees: David Randall, MORCHD; Michael Moser, Akron HD; Mary Derr, MORCHD; Nancy O'Diam, MORCHD; Stan Saalman, MORCHD; Amy Rine, Barberton HD; Daniel Raub, Medina Co HD; Kerry Kernan, SCHD; DJ McFadden, Holmes Co. Gen. HD; William Franks, Stark Co. Health; Melanie Campbell, Carroll Co Health; Margo Erme, Akron Health Dept; Justin Bechtel, Medina Co. HD; Susan Varnes, Wayne Co HD; Sue Mischka, Ravenna City; Bob Zehentbauer, Columbiana Co.; Judy Tornabene, Tusc. Co. HD; Stephen Schwarzwalder, Holmes Co. HD; Al Sanders, Ashland Co-Ci HD; Jim Smith, Shelby City; Linda Ewing, Mahoning Co. HD; Susan Kovach, Mahoning Co HD; Suzanne Allbury, Tusc. Co. HD; Joan Robis, New Philadelphia City; Glen Moore, Akron Health Dept.; Kathy Coleman, SCHD; Kristi Kato, SCHD

- The meeting was called to order by Kristi Kato, Regional Public Health Coordinator
- Roll call was taken to establish the presence of a quorum.
- Motion to approve the minutes from the last meeting was made by Dr. Raub; seconded by Bob Zehentbauer. Unanimous approval.
- Glen Moore reviewed the planning guidance components developed by the Plan Review Workgroup and requested a motion be made to adopt those components as planning guidance documents for the region. Bill Franks made the motion; seconded by Dr. Moser. Unanimous approval. Glen requested direction for the group to take at this point. After discussion, it was decided that the focus should be on assisting the smaller health departments with their plan development as requested, and then go from there.
- Melanie reviewed the proposed changes to the bylaws. DJ McFadden made a motion to amend the bylaws to reference 29 health departments, seconded by Dr. Moser. Unanimous approval. Dr. Moser then made a motion to accept the amended bylaws with the proposed changes, seconded by Dr. Raub. Unanimous approval.
- Kristi reported that the state tabletop exercise for schools was disappointing and more like a seminar than a tabletop. Melanie stated that she had attended a previous state school exercise and thought perhaps there was some improvement.
- Kristi announced the revival of Zone Coordination and reiterated the role of Zone Coordinators in the flow of communication. Kristi will email a listing of the Zone Coordinators and a zone map to the membership.
- Melanie announced that DJ McFadden had received and accepted a nomination for the position of Vice-Chair. Nominations were opened to the floor; there being no further nominations, Chip Porter made a motion to elect DJ McFadden to the position of Vice-Chair, seconded by Stan Saalman. Unanimous approval.
- Kristi announced that the CL5 assessments were completed and submitted. They will be posted on the NECO website library.
- Kristi announced that the HSEEP training has been postponed due to lack of participation. It will be rescheduled for April 28, 29 and 30.
- The next meeting will be March 12, 2009 at 9:30 at NEOUCOM.
- There being no further business, DJ McFadden made a motion to adjourn.