



## NORTHEAST CENTRAL OHIO REGION 5 Steering Committee Meeting June 19, 2008

*Attendees:* Michael G. Prebonick, Akron Police Dept; Robert Clark, Pomerene Hosp; Lori Josefczyk, Dunlop Community Hosp; Gail Houglen, Union Hosp; Kim Bergert, Akron Children's; Chris Feller, Aultman Hosp; Tim Adams, SCHD; Kristi Kato, SCHD; Susan Varnes, WCHD; Steve Bosso, Twinsburg Fire; Sue Mischka, RCHD; Kim Villers, Portage Co. HD; Melanie Campbell, Carroll County Health; Lynette lasiman, Ravenna Health; Linda Knee, Wooster Community Hosp; Paul Moledor, Summit Co Fire Chief's Assoc; David Rothel, Union Hospital; Nicole McVicker, Aultman Hosp; Wayne Johnson, Streetsboro Fire; Dennis O'Hara, Mahoning Co. EMA; Margo Erme, Akron Health Dept; Kelly Engelhart, Portage County Health Dept; Steve Schwarzwalder, HCHD; Jim Smith, Shelby City HD; Dan Sweeney, ODH; Kerry Kernen, SCHD; Bob Zehentbauer, Col. Co. HD; Christine Gorey, Lodi Community Hosp; Mike Hildreth, MedCentral Mansfield/Shelby; Gary Mellor, Holmes Co. EMA; Linda Beil, Trumbull EMA; Patty Melnykovich, Humility of Mary Health Partners; David Randall, MORCHD; Joseph Diorio, Mahoning Co DBOH; Brett Ulrich RN, Summa-CFGH; Ray Herbst, Ashland Co-Ci HD; John Holmes, Lodi Comm Hsop; Deanna Danner, Salem Comm Hosp; Janet Brown, Twin City Hosp; Phyllis parish, Northside Medical Ctr; Robert Brown, Summa Health System – ACH, STH, CFGH; Scott Martin, Akron General; Ricki Gerber, Wadsworth-Rittman Hosp; James Woolf, Brady Lake Police Dept.; Sandy Swann, Trubull Co. HD; Kristen Hildreth, Med.Co.HD; Amy Rine, Barberton HD; Leanne Beavers, Barberton HD; Linda Ewing, Mahoning Co. Health; Glan Moore, Akron City Health; Kathy coleman Summit County HD; Dr. Jim Hubert, Tuscarawas Co. HD; Judy Tornabene, RN, Tusc Co HD; Suzanne Albury, RN, Tusc Co. HD; Joan Robis, New Phila. City HD; DJ McFadden, Holmes Co. HD; Mary Derr, MORCHD; Nancy O'Diam, MORCHD; Greg Smith, Medina Hospital; George Snyder, Trumbull Memorial Hospital; Luis Swartz, WRCS-Northside; Howard Hunt, Safety-Summa

- Meeting was called to order by John Mason.
- Motion to approve minutes from last meeting was made by Greg Smith, second by Melanie Campbell. Unanimous approval.
- Handout of the Functional Groups' written report was provided.

### **RPAB Involvement**

John reported that the Regional Physician Advisory Board, the advisory physicians for EMS services, will soon begin involvement with NECO.

### **Building Capabilities and Best Practices**

Tuscarawas County's presentation on Building Capabilities and Best Practices was tabled until the next meeting.

### **Regional Emergency Contact List**

Tim Adams reported that Public Health is working on a regional directory, not for emergency contact because EMA already has an emergency contact system in place, but as a kind of "one-stop-shop" for regional public health contacts. Sarah requested that the emergency contact list that EMA uses be provided to the Executive Committee for distribution, so that there is a wider awareness of the system. John stated that he would provide that.

### **Regional Exercise Update**

Bruce Shade provided updates on the upcoming regional exercise:

- Holmes County hospitals and health department will be participating
- Communication for the controllers/evaluators will be via MARCS on Ecomm 11 and 12
- Conference calls will be held in the morning with ODH and in the afternoon with OEMA
- The sim cell will be located at the Stark Co. EMA
- A local hotwash will be held immediately after the exercise concludes, then EMAs will host an in-county hotwash, followed by a regional hotwash via OEMA's line.
- The timeline for the exercise will begin mid-way through the event, following lead-up messages beginning June 30.
- An After-Action meeting will be held on August 4 at NEOUCOM.

## Workgroup Report-Outs

- **PIO** – Kristi Kato reported that the last meeting was cancelled due to many members attending the 2-day WMD/PIO workshop at Independence Fire. The training was successful and the NECO PIOs performed professionally and represented the region well.  
Goals completed include: completion of the regional PIO SOG; Crisis communication and press conference training workshop; JIS “lessons learned” from large event in Portage County; successful Skype video conferencing between health and fire disciplines; media contact and resource spreadsheet updated.  
Future goals include: successful functional JIC exercise in July; testing notification of PIO group; promote attendance and participation in PIO group; Revise PIO SOG as needed after the July exercise; PIO workshop hosted by NECO5 PIOs, open to all agencies in Region 5, but who are not necessarily involved with the workgroup.  
Additionally, Kristi reported that ODH just announced that they will be conducting a virtual functional drill on July 14, 15, and 16. More information will be forthcoming.
  - **MRC** – Kerry Kernen reported on issues the MRC group has been facing, including the great variability in the development of MRCs across the region, lack of direction from the state and financial sustainability. The group has decided to meet quarterly instead of every 6 weeks to maintain relationships across the region and share best practices.
  - **Communications** – Bruce Shade gave a PowerPoint presentation reviewing the Tactical Interoperability Communications Guidance Document, featuring the purpose, governance, I.O. Board, Agency Rights and Responsibilities, Common Communication Plan, Regional Tactical Interoperability Communication Assistance Team, Interoperability and MARCS. The presentation was essentially a preview; a more detailed presentation is planned for the September meeting. The next steps are to review and approve the guidance document, then develop common annexes/ESFs and the necessary SOGs.
  - **Community Containment** – Tim Adams reported that the Community Containment group has decided to develop 2 documents for the region: a template based on Portage County’s plan and an MOU-type of document detailing the community containment issues that the region could collaborate on.
  - **Resource Management** – Sarah Metzger reported that hospitals and public health have entered the inventory that they wish to track into the EPRI tool. It will now be piloted at 3 hospitals in the region and may be used at the July 24 drill. The regional rollout is planned for the September meeting.
- There being no further business, a motion to adjourn was made by Jeff Walker, second by Scott \_\_\_\_.  
Unanimous approval.
  - The next meeting will be held on September 11, 2008 at 11:00 at NEOUCOM.