



## NORTHEAST CENTRAL OHIO REGION 5 Steering Committee Meeting August 30, 2007

Attendees: Linda Ewing; Susan Kovach; Joe Diorio; Suzanne Albury RN; Judy TornabeneRN; Vicki Rosser; Joan Robis; Melanie Campbell; Dianne Passage; Amy Risinger; Deanna Danner; George Davis; Annette Petranic; DJ McFadden; Tim Adams; Kerry Kernen; Cathy Smotrla; David Rothel; Lori Sylvester; Geoffrey Cleveland; Leanne Beavers; Susan Varnes; Amy Rine; Ray Herbst; Jim McGeehen; Peter A. Christ; Lori A. Josefczyk; John P. Wise; David Randall; Nancy O'Diam; Mary Derr; Jessica Miles; Kristi Kato; Mike Hildreth; Janet Brown; Justin Bechtel; Kristen Hildreth; Dr. Dan Raub; Linda Knee; Nathaniel Schreiner; Chip Porter; Buck Adams; Diana Woolf; James Woolf-Chief; Steven Bosso; Selene Layton; Kathy Salapata; Rita Spahlinger; Judi Roman; Mary martin; Patty Levengood; Sandy Swann; John Ferlito; Jonnette Demboski; Don McDonald; Willie Brantingham; Don Waldron; Jim Williams; Kathy Coleman; Sarah Metzger; David Nunley; Bruce Shade; Tim Warstler; Bob Pattison; Chris Feller; Nicole Hickenbottom; Dr. Jim Hubert; Wayne A. Johnson; Amy Ascani; Jeff Funai; Greg Smith; Brian Tritchler; Michael Prebonick; Berni Martin; Scott Martin; Chris Snow; Brett Ulrich; Marguerite A. Erme; Rose Ferraro RN; Sue Mischler; Glen Moore; Kelly Engelhart; Bob Walker; John Mason

**Meeting was called to order by Chair Wayne Johnson. Motion to approve minutes from last meeting made by Greg Smith; second by Bob Pattison. Unanimous approval.**

### WORK GROUP REPORT-OUTS

- NIMS –** Mike Hildreth reported that each hospital will have the opportunity to send two people to a train-the-trainer training on HICs, which is the hospital version of Incident Command. The NIMS requirements are incorporated into that program. Dave Randall reported that the NIMS group has essentially achieved all of its goals and reviewed the recommendations of the group – handout provided. The request of the Steering Committee is that the NIMS committee now be disbanded.
- PIO -** Steve Bosso reported that the PIO group has been meeting regularly. The last meeting was held August 27 and topics included revisions to the regional PIO SOG, briefing on House Bill 9, briefing on recent OEMA PIO exercise, JIC/S, Brett Atkins' "JIC in the Box", and revisions to Media Contact and Resource spreadsheet. Goals completed include completion of the regional PIO SOG, awareness of Basic and Advanced PIO training and miscellaneous seminars, awareness of IS 702; scheduling of Brett Atkins' to attend December PIO meeting; and distribution of Media Contact and Resource Spreadsheet. Future goals include JIC exercise in 2008, test notification of PIO group, all PIO group members complete IS 702; enforcement participation in PIO group and further revisions of the PIO SOG as needed after testing. Next meeting is 9:30 on September 19, 2007 at ARHA.
- RESOURCE MGT -** Bob Walker reported that the group recently reviewed two inventory tools – AHRQ and Web EOC. The group is continuing to use a score-based evaluation tool, nearing completion and will present a final recommendation to the committee. Future goals include creating a policy/protocol for using the system and begin working toward customization for regional need. Feedback can be addressed to any member of the group. Next meeting is 1:30 on September 19, 2007 at ARHA.
- COMMUNICATIONS -** Bruce Shade reported that the regional assessment was revised and sent out and he has received great response to it. The results are being entered into a spreadsheet and from there a report identifying the existing communications avenues and shortfalls will be compiled. Work will then begin on developing the Interoperable Communication Plan for the region. Completion of the assessment is anticipated in September. Future goals include training and education on the regional communications plan.
- MASS CARE -** Don McDonald reported that Mass Care met on July 31 Don reported that the state has made changes in terminology that has reduced the potential number of people that would fall into the special needs sheltering category, making the prospect of shelter management much less overwhelming. Don reported that the Buckeye Sheriffs' Association has procedures in place for evacuating/sheltering the incarcerated. The group has decided that their role will not include writing emergency preparedness/evacuation plans; rather they will serve as an information-gathering clearinghouse for special needs populations and advise appropriate agencies or jurisdictions on the resources to access. Goals for the group continue to be defined/refined.
- MRC -** Kerry Kernen reported that the MRC group continues to meet on a monthly basis. Current efforts include badging, background checks, recruiting, training, notification of volunteers, developing a regional MRC handbook and striving for consistency across the region.

## **VICE CHAIR REPORTS**

- EMA - Tim Warstler reported the SNS group had met and that most of the county EOPs had already adopted language to support public health type of emergencies, so many did not require changes. There is a guidance document for EMAs for support of the SNS. Discussion was held regarding RMRS deploying a staff person to the state EOC; universal opinion was that the state just needs to be held accountable for what it says it will do for us. A regional HazMat TAC meeting was held, with much discussion on the typing of teams and how any regional TAC dollars will be spent. There was basic consensus on supporting any county that wants a Type 3 team, but further discussion is still needed.
- PUBLIC HEALTH - Melanie Campbell reported that the regional website was presented by Kathy Coleman at the Public Health meeting this morning. The web address is [www.neco5.org](http://www.neco5.org). The Mass Dispensing team has been working on a regional response plan for the last year and is planning to present it for a vote at the Planning Committee in December. The group is also considering developing a Regional Mass Dispensing Team; health commissioners will be looking at that further.
- HOSPITALS - Chris Feller reported that with 2007 grant funding hospitals will continue their Tier 2 process, bringing other healthcare partners into the planning process. A Steering Committee will be developed to comprise goals and objectives to pass on to the partners. Hospitals have received a draft from the University of Findlay for a long- term training plan, they will begin to roll that out over the next couple of grant cycles. The first HICS training will be held on September 25 for approximately 20 people.
- LAW ENFORCEMENT - No report, but the group welcomed representatives from Brady Lake and Akron Police Departments.
- FIRE/EMS No report.

### **New Public Health Coordinator**

Wayne Johnson recognized David Nunley for his efforts; David thanked the group for their support. Kerry Kernen introduced Tim Adams, the new Public Health Coordinator. Tim will be starting on September 4.

### **Future Dates**

Future dates will be sent via email by the coordinators. The next meeting will be on December 13, 2007.

### **Distribution/Discussion of Updated By-Laws**

By-law changes were distributed to the group. Changes will be voted on in December.

### **Upcoming Elections in December**

EMA, Public Health and the Steering Chair have elections in December. A nomination committee was appointed – Annette Petranic and Chief James Woolf of the Brady Lake Police Department volunteered.

**Motion to adjourn was made by Don McDonald; second by Tim Warstler. Unanimous approval.**