



NORTHEAST CENTRAL OHIO REGION 5 Steering Committee Meeting September 11, 2008

Attendees: Kristen Hildreth, Medina County HD; Suzanne Dilts, Medina Co. HD; Mary Derr, MORCHD; Joe Diorio, Mahoning Co. DBOH; Justin Bechtel, Medina Co. HD; Peter McDaniel, Mercy Medical Center; Jim McGeehen, Alliance Comm. Hosp.; Tom Carched, Northside; Margo Erme, Akron Health Dept.; Patty ____, Humility of Mary Helath Partners; Amy Risinger, East Liverpool City Hosp.; Deanna Danner, Salem Community Hospital; E. Wayne Risner, Ashland Co. Sheriff's Office/Buckeye State Sheriff's Assoc.; Chris Feller, Aultman; Nicole Hickerbotten, Aultman; Phyllis Parish, Northside Medical Center; Lori Josefczyk, Dunlap community Hospital; Kathy Coleman, Summit County Health; Amy Rine, Barberton HD; John Ferlito, Kent City HD; Glen Moore, Akron City HD; Tony Brizzolara, FBI; George Snyder, Trumbull Memorial Hospital; Mike Hildreth, MedCentral Mansfield/Shelby Hospitals; Bob Hasenyager, Summit County Health Distric; Bob Zehentbauer, Col. Co. Health Dept.; Greg Smith, Medina Hospital; DuWayne Porter, Portage Co. Health; Daniel Raub, Medina Co. HD; Kim Villers, Portage Co. HD; Joan Robis, New Philadelphia City HD; Robin Brown, Summa; Linda Knee, Wooster Comm. Hosp.; Marlene Martin, Summit Co. HD/MRC; Sandy Swann, Trumbull Co. HD; Selene Layton, Trumbull Co. HD; G. Cleveland, Ravenna Fire Dept.; Scott Martin, Akron General; Nancy O'Diam, Mansfield, Richland Co.; Judy Tornabene, Tusc. Co. Health Dept; Matt Radigan, KSUPD; Dean Tondiglia, KSUPD; Marianne Lorini, ARHA; Christine Snow, Lodi Comm. Hosp.; Janet Brown, Twin City Hospital; Robert Clark, Pomerene Hospital; Ricki Serben, WR Hospital; Geo. Baumgardner, Affinity Medical Center; Susuan Kovack, Mah. Co. HD; David Randall, MORCHD; Stephen Schwarzwalder, Holmes; Nicole Robinson, ODH; Kim Bergert, Akron Children's; Christina Hennign, Canton, Alliance, Massillon Health Dept.; Melanie Campbell, Carroll County Health Dept.; Robert Walker, Robinson Memorial Hospital

- John Mason led the membership in a moment of reflection in recognition of the September 11, 2001 attacks.
- The meeting was called to order by John Mason.
- Motion to approve the minutes of the June meeting was made by Chip Porter; seconded by Bob Walker. Unanimous voice approval.
- John Mason stated that the Functional Groups' reports are available in written format.
- Bob Hasenyager provided a summary of the NECO Functional Exercise After-Action Report. After discussion, it was decided that further comments, particularly regarding state involvement, should be emailed to Bob and he would look into incorporating them into the report. Suggestions for the Improvement Plan can be sent to any member of the Executive Committee or any regional coordinator.
- Bruce Shade conducted a presentation on Tactical Interoperable Communication Guidance. Next steps include review and approval of the guidance document, development of a regional communication ESF, development of SOGs for the necessary functions and activities, development of a governance document and training materials. The goal for completion is within the grant year. Bruce requested the membership review the guidance document prior to the December meeting, when it will be voted upon. Any questions or comments may be addressed to Bruce.
- Workgroup Report-Out:
 - PIO – The PIO workgroup is working on reviewing their After-Action, developing ESF, SOG and best-practices documents, developing an email list to encourage increased participation and testing PIO group notification. Next meeting will be September 24.
 - MRC – The MRC workgroup has begun discussions about developing the regional MRC concept, particularly in regard to training needs and utilization of MRC volunteers. Next meeting will be held in November.
 - Communications – No report.
 - Community Containment – No report.
 - Resource Management – The Resource Management workgroup has been focusing on policy development regarding the resource tracking tool.
- There being no further old or new business, a motion was made by Greg Smith to adjourn the meeting; seconded by Margo Erme. Unanimous approval.
- The next meeting will be held on December 11, 2008 at 11:00am at NEOUCOM.